

WORK
HARD

DIGITAL ARTS &
ENTERTAINMENT

PROSPECTIVE STUDENT GUIDE

2021 - 2022

HOW TO USE THIS GUIDE

This guide is written for prospective and international DAE students and covers the following topics

[Part I: Studying at DAE and Howest](#)

[Part II: Application process and preparation for your studies in Belgium](#)

This guide gives you a general outline of need-to-know and nice-to-know topics. For additional information please refer to the provided website or contact a listed representative. You can search via a (clickable) table of content for a specific topic.



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howest
university of applied sciences

DAE
DIGITAL ARTS & ENTERTAINMENT

Part I: Studying at DAE and Howest

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WELCOME TO DAE

Dear international student,

You are about to enter the exciting world of higher education. Your search for the right programme has led you to the Bachelor of Digital Arts and Entertainment (DAE) at Howest University College. Excellent, your dazzling experience in DAE begins now. We are confident that you will find DAE a challenging and rewarding study environment, where you will develop your competencies, extend your knowledge and get fully ready for the professional life.

DAE prides itself on providing personal guidance, a supportive and friendly atmosphere and multicultural environment. You will get the chance to collaborate with both international and local students, and this will lay a foundation for your social network and personal development.

We realize that attending university abroad leads to considerable changes in your life. That is why we have prepared this guide to assist you in your application process, moving to a new country and settling into your new home. It will answer many questions you might have along the way and make the transition feel less overwhelming.

Do not hesitate to contact us in case you have any further questions.

We are looking forward to welcoming you at DAE.

Rik Leenknecht aka Masterchief

Director DAE



Isabelle Tassaert
DAE Global
Community Manager



Allie Weis
DAE Global
Community Manager



Carlos Taípe Porras
DAE Global
Community Assistant



Thobias Expeel
Howest International Office
Admissions Officer



"Howest is a university where learning is both effective and enjoyable."

PART I

GENERAL INFORMATION ABOUT STUDYING AT DAE AND HOWEST

ABOUT HOWEST

Howest is a dynamic University of Applied Sciences known for its innovative and interdisciplinary approach to education and research, and its close collaboration with industry, business and the social profit sector. Howest has five campuses: two in Bruges, three in Kortrijk and one in Oudenaarde.

Today there are 8650 full-time students who are pursuing 24 bachelor degree programs with a strong practical focus, in the areas of Business & Management, Design & Technology, Architecture, Healthcare, Education and Social Sciences.

Howest is a member of Ghent University Association, a network of 4 well-respected higher education institutions which together comprise about 1/3 of the Flemish student population. All programmes are fully accredited by NVAO, the official Dutch-Flemish Accreditation Organization.

Our students and staff are given plenty of opportunities to go global and gain international experience, thanks to international networks, scholarships and exchange programmes.

Howest University of Applied Sciences is one of the top undergraduate schools at which you can study game design according to [The Princeton Review®](#). With its Bachelor programme in Digital Arts and Entertainment, Howest captured the 21st spot on the undergraduate programs list for 2020, which The Princeton Review released March 3, 2020 along with its list, "Top 25 Graduate Schools for Game Design." The full lists are posted at [Top Schools for Game Design 2020](#).

More info on: [howest.be](https://www.howest.be)



Discover Howest student life



@howestinternational

@howest_international

WHAT IS DAE

Digital Arts and Entertainment (DAE) was established in September 2006. The DAE curriculum is the result of several years of research in Belgium and abroad. The game business is experiencing a massive growth all over the world. The rapid expansion of this very specific and highly technological field is accompanied by a rising call for properly trained people. From that starting point we have approached several national and international studios to enquire about their educational & staff needs: skills, knowledge and general competences. Based on

this input we have created the DAE curriculum and our 'technical artist' profile.

Due to the demanding nature of the industry, this degree programme is not attainable for just any student. The study programme will take up a lot of time and dedication – we expect you to work hard. However, for those who do succeed, will have a wonderful future guaranteed in one of the most challenging and innovative sectors: interactive 3D.



WHAT IS DAE

WHAT IS DAE?

- An internationally-focused, English-taught Bachelor's Degree in Digital Arts and Entertainment with majors in Visual Effects, 3D Animation, Game Graphics Production, Independent Game Production, Game Development and Sound Design.
- A 3-year full-time programme, 180 ECTS credits

WHY DAE?

- High quality university course in the heart of Western Europe, with comparatively low tuition fees.
- Industry-approved and award-winning curriculum, with alumni working in leading companies and studios all over the world.
- Unique 'technical artist' profile. No matter which major you choose, you will have a good grasp of what your

colleagues are up to, which makes you highly versatile and employable in the industry.

- Study in the small, safe and beautiful historic city of Kortrijk, at the banks of the river Leie, where over 1000 years of history meet with modern architecture and design.



WHAT IS DAE

STUDYING AT DAE MEANS:

- open, inclusive and international community
- real-life, team-based and industry-assessed projects and assignments
- practice-oriented education and training by qualified experts
- international guest lectures by key industry speakers from all over the world
- state-of-the-art equipment and facilities

Discover DAE student life



@howestDAE



@howest_dae

INTERNATIONAL FOCUS

DAE

- close proximity to the UK, France, The Netherlands and Germany – discover Europe while you're here
- join our study trips to the UK, USA, Japan or Canada
- spend a study semester at one of our partner universities abroad
- go on an end-of-studies internship in Belgium or abroad to explore the industry and kickstart your career
- start building your international network by meeting students

TECHNOLOGIES USED AT DAE

Autodesk 3D Studio Max, Autodesk Maya, Houdini, Unreal Engine 4, Quixel Megascans, Substance Painter, Substance Designer, Adobe Photoshop, Adobe Premiere, Pixologic Zbrush, Adobe After Effects, Adobe CC, C++, .NET Framework (C#), Python, Blackmagic Fusion, Microsoft Visual Studio Enterprise, Perforce, Processing, DirectX SDK, Unity, MySQL, Lumonix ShaderFX, Nvidia FX Composer, Nvidia PhysX SDK, fmod, Open GL ES, WebGL, HLSL, GLSL, Audiokinetic Wwise, Steinberg Nuendo, ...



WEST EUROPE
GLOBAL TASTE AFFAIR



ZUMBA



THE PROMISED LANPARTY



ENERGY BOOST



STUDY NIGHT

THIS THURSDAY

18:30 - 22:00 | THE LEVEL



ACTIVITIES & EVENTS

DAE is hard work, but we offer a lot of extra opportunities:

SOCIAL ACTIVITIES

- Study Night (Weekly)
- Friday Open Bar (Weekly)
- Jambox for students to come together and play music (Weekly)
- Wide range of board games available at the campus: Magic: The Gathering, D&D, ...
- Food & Culture event 'The Global Taste Affair'
- Nerf gun and sword fight, Ping pong contest
- Halloween Party, Secret Santa Christmas Party
- Gaming night, Cosplay contest
- Karaoke, DAE Music Festival
- The Promised LAN, Gaming Night
- Sketch Night

HEALTH

- Energy Boost | Luna's Work-out (Weekly)
- Zumba classes by Gerben (Weekly)
- Buddy & Mind
- Cooking workshops

DEVELOP YOUR TALENTS, NURTURE YOUR CREATIVITY

- Introductory Courses
- DAE Vault
- Workshops, guest lectures, inspirational talks
- Conversational lunch sessions
- Creativity Week



FOR INTERNATIONAL STUDENTS

- Buddy program
- Welcome Breakfast
- Welcome Week for International Howest students
- NEST, Feels Like Home: Kortrijk family buddy project
- Dutch Survival Course
- Speak Up! Semestrial gatherings with international students
- Winter BBQ
- Soup Fairy during exam period
- Summer potluck picnic at Buda Island



STUDY NIGHTS

Every Thursday evening the campus stays open late for students to study together and help each other out in an informal setting.

At the beginning and end of the Academic Year and before each holiday the study night students team and community managers organize a 'special' study night.

NEST, Feels Like Home

International students leave their home environment and start a new life in Kortrijk. Many of them come from far away, some of them from the other side of the world to start a new adventure: university studies, new country, new friends, different culture. NEST, Feels Like Home is a program facilitated by Howest & the city of Kortrijk and pairs new international students with a local family living in Kortrijk. It's about coming together from time to time to

enjoy social activities such as cooking together, visit places, doing sports, playing music while meeting possible new friends to share culture, language etc. This program can make way for a number of unique experiences and – through NEST – you have an extra door in Kortrijk to knock on when wanted or needed.

CAREER / INTERNSHIP FAIR

Each year in October, when our senior students are looking for an internship, we organize a big fair on campus, where dozens of companies from different countries come to The Level to introduce themselves and their internship offers, and get the opportunity to interview the candidates. Our internship database covers even larger number of companies with multiple internship offers and extends to many countries inside and outside of the EU.

ACTIVITIES & EVENTS

INDUSTRY SESSIONS

Every Friday we invite companies to give presentations to DAE students and staff and to inspire us with their passion and expertise. We also regularly have our alumni back on campus to give portfolio feedback and talks about what they are working on. Subjects are very diverse: artistic and programming topics, how to get into the industry, level design workshops, a post-mortem of a newly released game, a movie breakdown etc.

INTERNATIONAL STUDY VISITS

Study trips (to the USA, Canada, Japan and/or the UK) are among the highlights of a DAE study journey. They give students a chance to visit world-famous companies, take a look behind the scenes, get first-hand invaluable advice from industry professionals and possibly secure an internship or a job offer. Companies we have visited in the previous years are Naughty Dog, Riot Games, Blizzard, Glitch City, DreamWorks Animation, Blur Studio, Scopely, Framestore, Rodeo FX, Method Studios, Digital Dimension, Google, Valve, Arenanet, Bungie, Microsoft Game Studios, Facebook, PopCap, Unity,

Pixar, Electronic Arts, MPC, Sony, Ubisoft, Capcom, Splash Damage, The Creative Assembly, Boss Alien, Studio Gobo, Polygon Pictures, Sanzigen, and many more!

GAME JAM AND FILM JAM

During the first week of the second semester classes for the 2nd- year students are being replaced by the game/film jam, in which teams of 5 create their own game or short film against the clock in no more than 3 days! We also actively encourage and support our student's participation in other game jams and in a wide range of competitions in Belgium and abroad. For example, DAE teams have won multiple awards during Brains Eden - the UK's largest international game jam in Cambridge.

CREATIVITY WEEK

During the Creativity Week, we nurture the creative geniuses of our students. Workshops on different inspirational topics (that normally do not fit in our curriculum) are being organized for the first-year students. For example: building of a nerf gun, augmented reality workshop, sculpting in foam or clay, Kinect workshop, stop motion, 3D scanning, creating an Oculus VR game, practicing stage make-up etc.



Q&A

Q: Are the classes taught in English?

A: Yes, all the majors of our study programme are taught entirely in English, and around 25% of our students come from outside Belgium:

- Visual Effects (film and advertising industry)
- 3D Animation (film and advertising industry)
- Game Graphics Production (3D for games)
- Independent Game Production (Full production of a game)
- Game Development (programming for games)
- Sound Design (Create, supply, deliver and implement audio)

Q: Do I also need to speak Dutch?

A: No, there is no need. The classes are offered in English and you will feel comfortable speaking only English in everyday life. Bus drivers, sales assistants and everyone on the street are able to help you out in English.

Nevertheless, Dutch classes are organized for the students who wish to take a basic Dutch course in the first semester.

Q: Are there many international students at DAE?

A: Currently, there are around 250 international students out of 1300 studying at DAE, coming from all over the world.



COUNTRIES

Austria

Bangladesh

Belarus

Belgium

Brazil

Bulgaria

Cambodia

Canada

Czech Republic

Estonia

France

Finland

Germany

Greece

Iceland

India

Italy

Kazakhstan

Latvia

Moldova

Mexico

Norway

STUDENT NATIONALITIES

Pakistan

Poland

Romania

Russian Federation

Slovakia

Slovenia

South Africa

Spain

Sweden

Syria

Thailand

Turkey

The Netherlands

The Philippines

The UK

US

UAE

Uzbekistan

Venezuela

Vietnam





CULTURE & FOOD FESTIVAL
GLOBAL TASTE
AF-FAIR
COME JOIN US ON:
27.09.2018
@THE LEVEL - 6.30PM

GLOBAL TASTE AF-FAIR

DAE is a truly global environment

CAMPUS

WELCOME

OUR DAE CAMPUS 'THE LEVEL'



howest.be/thelevel

digitalartsandentertainment.be



TUITION FEES

Tuition Fee for academic year 2021-2022

	Tuition Fee	Study cost	Total / year
Belgian and EEA students*	EUR 961,90	EUR 288 (required software included)	EUR 1249,90
Non EEA-students**	EUR 6961,90	EUR 288 (required software included)	EUR 7249,90

The breakdown of this tuition fee is as follows:

	Fixed part	Variable part (per ECTS)
Belgian and EEA students*	EUR 247,90	EUR 11,90
Non-EEA students**	EUR 1081,90	EUR 98,00

EEA students*

The tuition fee for Belgian and EEA students is 961,90 EUR for the 2021-2022 academic year. For all students there is an additional study cost of 288 EUR. Please note that the tuition fee can be subjected to change and annual inflation rate.

Non-EEA students**

The tuition fee for a full-time non-EEA student is 6961,90 EUR for the academic year of 2021-2022. For all students there is an additional study cost of 288 EUR. Please note that the tuition fee can be subjected to change and annual inflation rate.

TUITION FEES

Other costs

The required software is included in the annual additional study cost of 288 €. Books and other school supplies are not included in the tuition fee. They can amount to 200 € during the first year. During the second and/or third year there are (optional) study trips to the USA/Canada (around 1950 €).

EEA students*

EEA students are citizens of the European Economic Area (the European Union plus Norway, Iceland and Liechtenstein) member countries.

The EEA includes the following countries: Austria, Belgium,

Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France (including Guadeloupe, French Guyana, Martinique, Réunion and Saint-Martin), Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, The Netherlands, Norway, Poland, Portugal (incl. Madeira and the Azores), Romania, Slovakia, Slovenia, Spain and Sweden.

Non-EEA students**

If you do not hold the nationality from one of the countries of the European Economic Area, then you are a non-EEA student, and must pay the non-EEA student tuition fees. Students from candidate EU member states pay the same tuition fee as other non-EEA students.



GRANTS

Some foreign students can apply for a student grant. The following outline gives general information about organizations awarding scholarships.

Student grants of the Flemish Community

Certain categories of students staying in Belgium can be entitled to a student grant of the Flemish Community, provided that they fulfill some academic and financial conditions.

To know these conditions, you need to contact our Student Support Services.

Email: Aline.Devoldere@howest.be or

Email: Marie-Laure.Paermentier@howest.be

More info on:

<http://www.ond.vlaanderen.be/studietoelagen/>

Other grants and scholarships

Unfortunately, being a public, government-funded institution, we cannot offer scholarships.

However, several of our international students receive some financial aid from official organisations in their home country. The appropriate authorities in the student's country should be contacted by the student himself/herself.



WORK-STUDY

WORKING AS A STUDENT

Q: Are international students allowed to work during their study period at DAE?

A: Students are allowed to work during their studies. However, do take into account that DAE is a challenging study programme with many assignments and deadlines. This is difficult to combine with working more than a few hours a week or on the weekends. In order to work as a student you will need to acquire the following documentation:

EEA students must register at the City Hall in order to receive a national registration number, which gives them the right to work in Belgium.

Non-EEA students need to possess a valid residence permit to apply for work permit type C that gives them right to work during the academic year.

Important: you are not allowed to work more than 20 hours/week and your working hours should not overlap with class schedule

HOW TO APPLY

- Apply for the work permit at the work migration office (Dienst Arbeidsmigratie West-en Oost Vlaanderen) in Gent

Address: Koningin Maria Hendrikaplein 70 bus 60
9000 Gent (next to railwaystation) tel. 09 553 43 00
(only from 8h30 tot 12h30)

E-mail: arbeidskaart@vlaanderen.be

- Processing time: 1 to 2 weeks
- Final step: once you have received the work permit, you should go to the immigration office in the Town Hall of Kortrijk to register (don't forget your residence permit)

STUDENTS ABOUT DAE

"I chose DAE because I knew that the programme (game development) would give me the best opportunities for a future in the gaming industry. The course content is excellent and DAE is a well-respected school within Europe and the UK"

Nicole, South Africa

"I chose DAE for three reasons: good level of education, affordable tuition fee and open-minded international environment."

Chau, Vietnam

"I chose to study at DAE because of its game-focused curriculum and a chance to see a bit of Europe"

Andrew, Canada

"DAE was recommended to me by a former student while I was looking for a thorough Bachelor's degree in computer graphics inside of Europe. He praised the hands-on education across various disciplines and the steep, but steady learning curve. Belgium offered me an affordable education with relevant study content that I was very much interested in."

Angelina, Germany

I came to DAE because it was the best option to study for this field in Europe! The degree is a Bachelor, the tuition fees are very reasonable, and it's in English!

Eleni, Greece

ALUMNI

The gaming industry is booming, so if you are considering a career in this sector, there has never been a better time. Programmes in Game Development and Graphics, 3D Production, Visual effects and Sound design allow students to build a foundation for a successful career not only in the gaming, 3D production, film and VFX industry, but also in other high-tech fields in a wide range of disciplines. And several of our alumni have created successful start-up companies after graduation.

In their final year, students do their internships in companies around the world and typically demand outnumbers supply. Moreover, the majority of them receive job offers immediately after completing the internship.

Our alumni statistics speaks for itself. Check some basic facts about the people who make us proud at ALUMNI.

"DAE helped to kickstart my career, and was the beginning of an amazing adventure."

Jeroen Maton, Sr. Environment Artist
Bungie, USA



ALUMNI



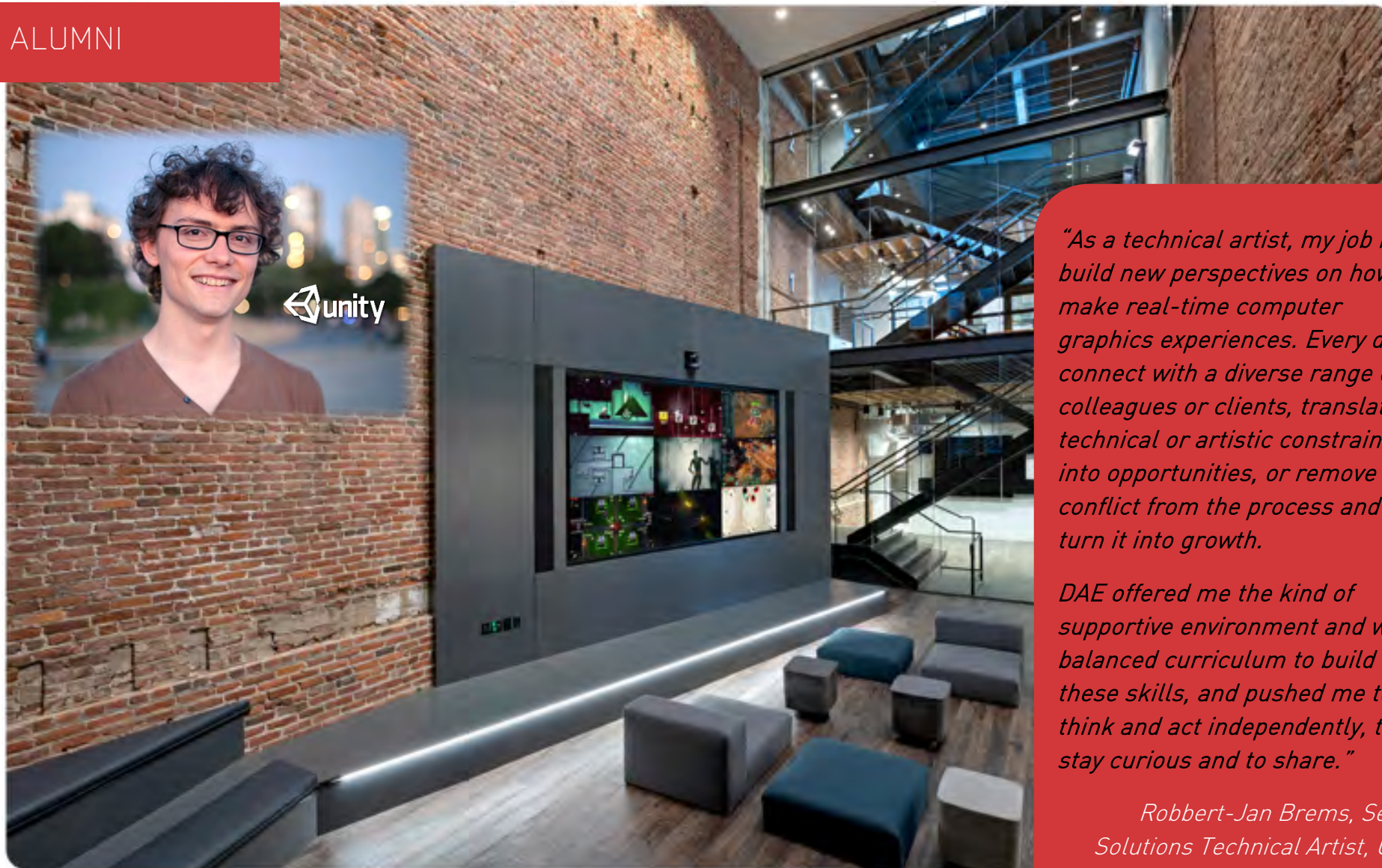
"It was my childhood dream to become a game developer, DAE turned this dream into reality. From Belgium to the Netherlands, to the United Kingdom, to China. Now I am a world traveler and a global citizen."

Brian Cox, UI Progammer,
UBISOFT Shanghai, CN



DAE Alumni

ALUMNI



“As a technical artist, my job is to build new perspectives on how to make real-time computer graphics experiences. Every day I connect with a diverse range of colleagues or clients, translate technical or artistic constraints into opportunities, or remove conflict from the process and turn it into growth.”

DAE offered me the kind of supportive environment and well-balanced curriculum to build these skills, and pushed me to think and act independently, to stay curious and to share.”

Robert-Jan Brems, Senior Solutions Technical Artist, Unity Technologies, Vancouver, CA

INDUSTRY ABOUT DAE

"It's safe to say we've never encountered a student from the DAE course that isn't industry standard. There's a running joke in Boss Alien where people think that Howest is actually the name of the factory that 3d prints our Tech Artists."

Dan Rossati, Art Director at Boss Alien

"We welcomed 6 students during the last 4 years. They were all talented 3d artists and designers. The main proof of their talent is that all the work they did has been integrated and used in our final released games. This is the result of their talent, but also of the great mentorship and education they got at Howest University."

Eric Urocki, Technical Art Director at Black Forest

"We consider DAE the best Belgian pool of well-educated talent. We've always found the right level of expertise and the mentality we demand, when we welcome the students from DAE."

Jan Goossen, Owner Grid VFX

"It's always a pleasure to meet your students – they were, as ever, amongst the very best we saw."

Mark Green, Development Director at Codemasters

"We were lucky to have two very talented DAE students from HOWEST doing their internships at elite3d. They came really well prepared and it took them very little to adapt to our demanding productions. In fact, both students are now part of our AAA development staff."

Jose Luis Queral, Art Director at Elite3d

STUDENT SUPPORT

STUVO (STUDENT SUPPORT SERVICES)



Student Services

Howest students may contact STUVO, Student Support Services, on the following topics: **study financing, student accommodation, self-care: psychosocial counselling, student jobs, organization of social, cultural or sports events and activities.**

Feel free to stop by the information desk of Stuvo for more information or visit the website: www.howest.be/stuvo

Student Counselling

IMPORTANT! Howest wants to offer all talents the opportunity to develop at the fullest. For special-status students (e.g. students with a disability, with a family or with a top-sport status, we provide extra support, such as:

- use of special-need software (for students with learning disorders)
- adaptations (facilities) for those who need it
- intensive support of students with special needs
- wheelchair accessible student rooms

Contact: **Talent Coach** jeffrey.declerck@howest.be

Website: <https://www.howest.be/en/study/study-at-howest/student-counselling>



OASIS LIVING ROOM

THE OASIS LOUNGE 7/7

The Oasis lounge is a place for Howest international students and their buddies.

It has different spaces: a lounge with couches, beamer and kitchenette, a quiet and cozy reading room and a working space. It is a place to hang out, have a drink, have a chat, watch a movie, relax, work and study etc.

It is a place that Howest international students and their buddies can make their own.

The Oasis is available 7/7. It's not a wild party place and there are a few rules. Please respect those rules.

We have an Oasis Facebook group for all Howest international students. You will be invited to this group after you have been accepted to DAE.

Address: Marksesteenweg 50a, close to Howest campuses



MEDICAL FACILITIES

Q: What should I do if I get sick? A: All Howest campuses have fully-equipped first aid rooms. There are permanent staff members able to administer first aid.

However, when you have health issues, it is common practice in Belgium to consult a *huisarts* - a general practitioner (GP) first. Your GP is usually the first person you go to with any medical problem. Contact data of several GPs in Kortrijk will be included in the welcome information, given by the DAE Community Managers during the welcome week activities. Your buddy can also assist you in finding a doctor, a dentist. More information about GPs can be found at www.justlanded.com. This portal was created for expats who plan a long-term stay in Belgium but offers lots of useful information for incoming students as well. If a medical problem requires specialist treatment, the GPs can refer you to a specialist.

For dentists or a pharmacy refer to Mediwacht.be. The website enables search for either dental care provider or pharmacy by location. Information is available in Dutch only, please use Google Translate for any other languages.

You can find a list of dentists ('tandarts' in Dutch) by searching for 'tandartsen Kortrijk' in your browser.

Pharmacies have the same opening hours as other retail shops on weekdays. Most of them are also open on Saturday mornings. For the majority of medications you will require prescription. More details about the chemist on night duty can be found on the facade of most pharmacies (open 24 h/24). Information can be found at www.pharmacie.be (in Dutch and French).

MEDICAL FACILITIES

IMPORTANT!

In case of medical emergency, immediately go to the emergency department of the nearest hospital or dial the European emergency number 112, which is available everywhere in the European Union (EU), free of charge, 24/7 for the police, the emergency medical services or the fire brigade.

PRACTICAL

At the end of your medical appointment in Belgium you pay the bill and in return you get a receipt that you have to give to your health insurance fund to get (partial) reimbursement or you only pay your own share at the doctor, who settles the remaining amount directly with the health insurer. It depends on how the doctor works.

Same for buying medicines in one of Kortrijk's pharmacies. If you require prescription medication, you will be issued a prescription from a doctor. When you are registered with a Belgian health insurance fund, you only pay your own share at the pharmacist, who settles the remaining amount directly with the health insurer.

For a consultation in a hospital, the bill with a certificate of care will usually be sent 4-8 weeks afterwards. Fees for extras during hospitalisation (e.g. a private room, telephone costs) will not be reimbursed by your health insurance.



ACADEMIC CALENDER

IMPORTANT DATES 2021-2022

17/07/2021 – 15/08/2021	summer break, campuses and the student administration office are closed.
28/08/2021	Open house at The Level Welcome Breakfast!
30/08/2021 – 10/09/2021	DAE introductory courses for the first-year students
13/09/2021 – 17/09/2021	International Welcome Week, including general DAE Kick-off Days
20/09/2021	start DAE classes
01/11/2021 – 07/11/2021	autumn break
08/11/2021 – 14/11/2021	Q-Week (graded evaluations)
27/12/2021 – 09/01/2022	winter break
10/01/2022 – end January 2021	exam period*
07/02/2022 – 13/02/2022	Intersemestrial break (! To be confirmed)

Please check carefully the ending dates of the exam period before you book your return tickets home. And do keep in mind that the second chance exams – reassessments - take place in what we call 'third exam period' (August).

There are 5 holiday periods:

Autumn break: 01/11/2021 - 07/11/2021

Winter break: 27/12/2021 - 09/01/2022

Intersemestrial break: 07/02/2022 - 13/02/2022

Easter break: 04/04/2022 - 17/04/2022

Summer break: 22/07/2022 - 19/08/2022

Additional public holidays on which the university is closed:

All Saints' Day: 01/11/2021

Armistice Day: 11/11/2021

Easter Monday: 18/04/2022

Labour Day: 01/05/2022

Ascension Day: 13/05/2022

Pentecost Monday: 06/06/2022

Assumption Day: 15/08/2022

GRADING SYSTEM

GRADING SCALES FOR COMPETENCE ASSESSMENT	Exam Grade (out of 20)
The student masters the skill(s) to an exceptional degree.	16 +
The student masters the skill(s) to the degree that he/she distinguishes him/herself.	14 - 15
The student masters the skill(s) more than sufficiently.	12 - 13
The student has acquired the skills to work in a professional environment.	10 - 11
The student has not yet sufficiently acquired the skills to work in a professional environment.	7 - 9
The student has not sufficiently acquired the skills.	0 - 6

NB! Howest University of Applied Sciences uses the Flemish grading system of 0-20, with intervals of 1 point. There are no half points. 10 to 20 are the passing grades, 0 to 9 are failing grades. Grades 17 and higher are beyond excellent and very hard to obtain.

PART II

APPLICATION PROCESS AND PREPARATION FOR YOUR STUDIES

APPLICATION

GENERAL INFORMATION

- The [application processing fee](#) is 75 EUR and is fully refundable after your final registration at Howest.
- Applications for the autumn semester [start](#) on the 10th of February of the same year.
- Application [deadline](#) for the academic year 2021-2022:

[June 30th, 2021](#) for students who will need to apply for visa in order to study in Belgium;

[August 15th, 2021](#) for EU citizens and other applicants who do not require a visa. **Please take into account that Howest University of Applied Sciences is closed for summer break between July 17, 2021 and August 16th, 2021. During that time no applications will be processed.**



- Information about the step-by-step application process, requirements, legislation and application of your documents can be found here:

<https://www.howest.be/en/apply-now/international-applications>

OR

<http://www.digitalartsandentertainment.be/page/76/International+applications>

* Our academic calendar is split into 2 semesters. However, students are only admitted at the start of the academic year, i.e. to begin their studies in the autumn semester (end of September). Starting classes in the spring semester is not possible, because the 2nd-semester courses build on top of the 1st-semester ones.

CONTACT DETAILS

Howest University of Applied Sciences
International Admissions Office
Atn. Mr. Tobias Expeel
Marksesteenweg 58
8500 Kortrijk
Belgium – Europe
admissions@howest.be

APPLICATION DEADLINE

June 30th, 2021 for students who will need to apply for visa in order to study in Belgium

August 15th, 2021 for EU citizens and other applicants who don't require visa

FINAL REGISTRATION

From Saturday, June 26th, you can complete your final registration. This can be done **online** or **by appointment** at the student secretariat (every working day).

Online registration

Open your online registratie and check whether all necessary documents have been uploaded.

Are all your documents in order? Now put together your study programme and sign it. After which your file will then be processed and checked by Howest. Only then will your contract, the request for payment of the tuition fees and any additional study costs be delivered electronically.

Register at the campus

Would you rather make your final registration at the student secretariat? Make sure you have uploaded all the necessary documents first. To do this, open your online registration.

Are all your documents in order? Then make an appointment at one of the campuses below. During your appointment, your contract will be drawn up and you can pay the tuition fees and any additional study costs on site by Bancontact.

WHERE

Howest Student Administration office: Sint-Martens-Latemlaan 1B, 8500 Kortrijk/ tel. +32 (0)56 28 70 00

kortrijk.studentensecretariaat@howest.be

Make an online appointment [here](#)

WHEN

- From 26th of June 2021 until the classes commence, Mon-Fri 8:30 am to 12:00 am – 1:00 pm to 4:30 pm

Keep in mind that Howest summer break is from July 17 till August 16, 2021, which means that Howest campuses and the student administration office are closed. During that time no applications will be processed.

PAYMENT

We don't accept cash, credit card payments, or foreign bank account cards. Tuition fees can only be paid with a debit card from a Belgian bank, or via a bank transfer. If you prefer to pay via a bank transfer, Howest bank details will be provided to you during the final enrolment at Howest.

INTRODUCTORY COURSES

Q: Are there any introductory courses I can take?

A: In the first two weeks of September you can take courses related to the major you have chosen (3D, Programming, Preproduction (drawing) and/or Math). During these days the content of the first lessons of the respective courses is taught.

That way, you can be a step ahead, your first classes will start smoothly, and you will get acquainted with your fellow classmates. Highly recommended!

More details and registration via <http://app.howest.be/instapcursussen>.

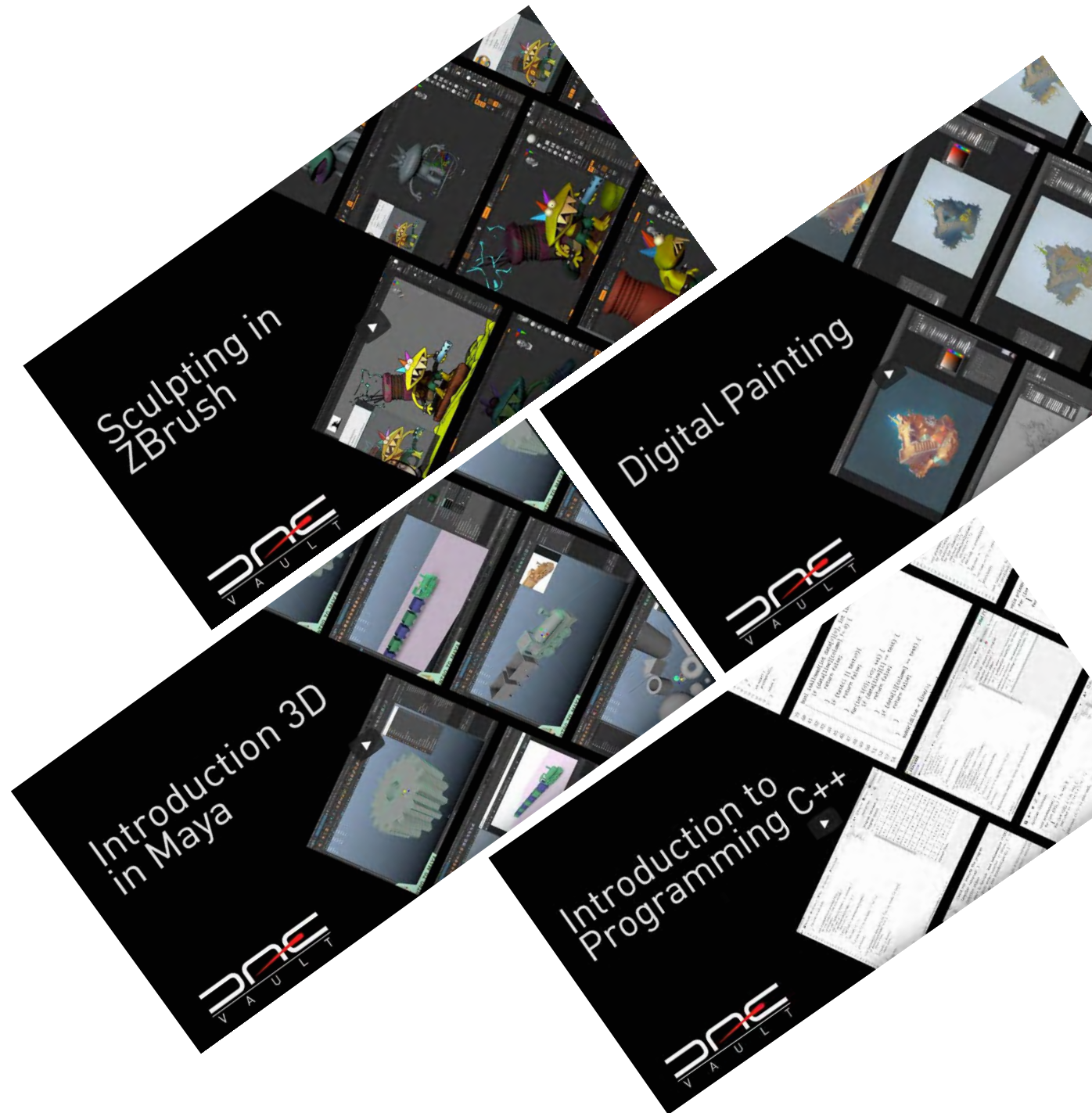


NB! If you are planning to participate in the DAE introductory courses in the beginning of September, make sure to buy your laptop in time. It's recommendable to order as early as the beginning of July. You can place an order via www.academicshop.be/howest.

DAE VAULT

This is a series of online content tailored to New Incoming students with a passion for the interactive and pre-rendered 3D world. With the guidance of our lecturers, you will discover different topics we teach at DAE. It will let you try out different software and techniques we teach at DAE, which you will see more in-depth if you decide to enroll in the programme.

The videos will be Premiered on [YOUTUBE](#)





LAPTOP

Q: WHAT LAPTOP DO I NEED?

A: Laptops can be purchased via Howest, as part of a group purchase at an external company. There are a few advantages to this, but it is by no means obligatory. More information about the laptop project and about the minimum required specifications can be found at <http://www.howest.be/laptops/hardware.aspx>.

NB! Above website needs to be updated with the laptop recommended for AY 21-22. The DAE Community Managers will give you a sign when it's done. Also, keep in mind that a QWERTY keyboard layout is highly recommended.

ARRIVING IN BELGIUM

BEST TIME TO ARRIVE IN KORTRIJK AND TO START YOUR NEW CHALLENGE

If you will be attending the introductory courses, we advise you to arrive a week before they start, i.e. during the last week of August. It will give you enough time to settle in and do all the practical arrangements (such as final enrolment, city hall registration for the residence permit, bike rental etc.) and necessary purchases. Of course, your [buddies](#) will support you in this and will also introduce you to Kortrijk. That way, you can fully focus on your classes once they start. Also, it's more fun to enjoy social activities with other new students and buddies without having to think about practical issues.

WHAT IS A BUDDY?

We have a Buddy project in place to welcome you in Kortrijk and help you to get settled in. You are paired with local students (and international students from senior years) according to your interests and hobbies. They will show you around Kortrijk, answer all your questions, introduce you to the student life and, in general, try to make you feel at home in Belgium.

ORIENTATION WEEK

ORIENTATION WEEK FOR NEW STUDENTS

We organise a full-time orientation week before the start of the actual classes and warmly recommend all international students to attend it, since it will offer you the opportunity to:

- get to know the other regular international and exchange students through different activities
- explore Howest and its campuses
- get all the practical information about DAE studies and student life during DAE Kick-Off Days.
- explore Kortrijk together with our local students and dive into student life
- get tons of practical tips from buddies

Dates of the Orientation Week: **13 – 19 September 2021**

WHAT'S NEXT

You have already applied to DAE and now you have dozens of questions? For all the practical information about moving to Belgium and living in Kortrijk: see our [Welcome Guide](#).

